

AGENDA: PROGRAM FOR FACULTY NEW TO VILLANOVA UNIVERSITY

August 16-17, 2023

This pre-Fall semester program is designed to support you as a faculty member, answer your questions, and introduce you to instructional resources. In this interactive setting you engage with faculty from other disciplines, begin to discuss teaching practices that foster students' learning and participate in a collegial community that offers a sounding board for your ideas and questions.

In preparation for the fall semester, you have access to an asynchronous course on learning-teaching topics and resources offered in Blackboard (LMS) under "My Organizations", accompanied by virtual, drop-in conversations with VITAL staff.

Faculty Blog: *Onboarding, policies, academic resources, course preparation*



**VILLANOVA INSTITUTE FOR
TEACHING AND LEARNING**

Save the Date: *New Faculty Program, Part 2, Wed., January 10, 2024*

Wednesday, August 16, 2023

The Inn at Villanova University, Ballroom

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|--------------------------------|---|
| 8:30 – 9:30 a.m. | Continental Breakfast and Meeting Your Colleagues |
| 9:30 – 10:00 a.m. | Welcome and Overview
Gabriele Bauer, PhD, Director, Villanova Institute for Teaching and Learning (VITAL)
Stefan A. Perun, PhD, Associate Director for Digital Learning Pedagogy, VITAL |
| 10:00 - 10:20 a.m. | Welcome to the Villanova University Community and Mission
Rev. Peter Donohue, O.S.A., PhD, President
Beth Hassel, P.B.V.M., D.Min., Director, Center for Faith and Learning
Office for Mission and Ministry |
| 10:20 – 10:40 a.m. | Office of the Provost – Welcome, Services, and Support for Teaching and Learning
Craig Wheeland, PhD, Vice Provost for Academics
Randy Weinstein, PhD, Vice Provost for Teaching and Learning |
| 10:40 – 11:20 a.m. | How Can We Ensure Academic Integrity at Villanova?
Alice Dailey, PhD, Director of Faculty Affairs and Chair, Academic Integrity Board
Office of the Provost |
| 11:20 a.m. | Break |
| 11:30 – 11:45 a.m. | Office of the Provost – Support for Research
Amanda Grannas, PhD, Vice Provost for Research & Chief Research Officer |
| 11:45 a.m. – 12:20 p.m. | Who Are Our Students?
Kathleen Byrnes, Vice President for Student Life
Michael Westrate, PhD, Assistant Vice Provost, Graduate Research and Education
CARE Committee - Support for Students of Concern |
| 12:20 – 1:20 p.m. | Lunch with VITAL Faculty Mentors
Ballroom and Patio (weather permitting) |

Sponsors: Office of the Provost and Villanova Institute for Teaching and Learning (VITAL)

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Wednesday, August 16, 2023, continued

The Inn at Villanova University, Ballroom

- 1:30 - 2:20 p.m.** **How Can We Support Students Who Experience Emotional Challenges?**
Nathalie Edmond, Psy.D., Director and Julia Stein, PhD, Associate Director
[University Counseling Center](#)
- 2:25 – 3:20 p.m.** **Teaching at Villanova: Engaging the Heart and the Mind**
Teresa Wojcik, PhD, Associate Professor and Chairperson, Education & Counseling, CLAS
- 3:25 – 4:10 p.m.** **Using Technology to Support Teaching and Learning**
Ankit Desai, Director, Learning Technologies, [UNIT-Instructional Technologies \(IT\)](#)
Stefan A. Perun, VITAL
- 4:15 p.m.** **Brief Review and Preview**
- 4:25 – 5:30 p.m.** **Reception: Lite Fair and Refreshments**
Mansion and Patio (weather permitting)

Location for I-9 Form completion: Ballroom

Jennifer Derry, Assistant Vice President, [Human Resources](#)

Amanda Muzi, Director of Talent Acquisition, Rose Emrick, HR Campus Partner

Theresa Walton, HR Campus Partner, Molly Power, Sr. Talent Acquisition Coordinator

Olivia Brink, Student Employment Coordinator

[Link](#) to Pathways (Villanova University Benefits Guide)

This time slot provides an opportunity to complete the required electronic I-9 Form. Colleagues from Human Resources will be available to assist you with completing the I-9 Form. Please consult the following information to ensure that you bring the necessary identification documents.

In advance, please complete Section 1 of the electronic Form I-9 by visiting [newi9.com](#) and enter Employer Code: **21047**.

[You are required to present original forms of acceptable identification to the HR department as outlined on Form I-9.](#) [Click here](#) for a list of acceptable I-9 identification documents. According to USICS Guidelines, you may present one ID from List A, **or** a combination of one ID from List B with one ID from List C.

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Falvey Memorial Library – Back Section of First Floor

- 8:15 – 8:45 a.m.** **Student-Guided [Walking Tour of Campus](#) – *Optional***
[Link to register by Mon., August 14 at the latest](#)
 Sharielle Rodriguez, '23, Accounting, Business Law and Corporate Government Minor
 Admission Assistant, Summer 2023, Office of Undergraduate Admission
Meet in front of main entrance to Falvey Memorial Library
- 8:45 a.m.** **Continental Breakfast with Colleagues**
- 9:00 a.m.** **Brief Introduction to Library Services for Faculty**
 Millicent Gaskell, University Librarian and Director, [Falvey Memorial Library](#)
- 9:15 – 9:45 a.m.** **Discussion with Liaison Librarians**
 Falvey Memorial Library Staff and Departmental Liaisons
- 9:45 a.m.** **Break and Walk to Bartley Hall, Room 3001**
- Bartley Hall, Villanova School of Business, Room 3001**
- 10:15 – 10:45 a.m.** **How Can We Support Our Students to Succeed Personally and Academically?**
 Nicole Subik, MS ED, Director, [Learning Support Services](#)
- 10:45 – 11:15 a.m.** **How Can We Assist Our Students with Their Writing?**
 Mary Beth Simmons, M.F.A., Senior Director, [Villanova Writing Center](#)
- 11:15 a.m. – 12:15 p.m.** **Creating Equitable and Inclusive Learning Environments Every Day**
 Teresa Nance, PhD, Vice President for Diversity, Equity and Inclusion
 Chief Diversity Officer, [Office of Diversity, Equity, and Inclusion](#)
- 12:15 p.m. – 12:45 p.m.** **Lunch – Room 3001, Patio and Student Lounge, Ground Floor**
- 1:00 p.m. - 1:30 p.m.** **Faculty Panel: Teaching at Villanova: Rewards, Challenges, and Opportunities**
 Megan Cardwell, PhD, Assistant Professor, Communication, CLAS
 Isabel Hong, PhD, Assistant Professor, Geography and the Environment, CLAS
 LeRai Martin, RN, MSN, Clinical Faculty, M. Louise Fitzpatrick College of Nursing
 Stephen McGill, PhD, Assistant Teaching Professor, Mechanical Engineering, COE
 Tyler Milfeld, PhD, Assistant Professor, Marketing and Business Law, VSB
- 1:30 – 1:45 p.m.** **Thank You and Opportunities for Continued Professional Instructional Development**
 Gabriele Bauer, VITAL

If you're not participating in an optional session, you might want to set aside time to take care of logistics, such as [Wildcard](#), laptop, office keys, setting up your office.

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Thursday, August 17, 2023, continued

Bartley Hall, *Three (3) Optional Sessions*

2:00 – 4:15 p.m.

Session 1. Villanova’s Scholarly Culture: Opportunities and Support for Your Research

Bartley Hall, Room 2045

This session has been designed for faculty who will be engaged in research; all faculty are welcome. Open Q&A time will also be available in this session.

[Link to register by Mon., August 14 at the latest](#)

Topics include:

Research Support at Villanova

Navigating the Regulatory Framework to Facilitate Your Research

Sponsored Research: Setting Yourself Up for Success

Areas represented:

[Vice Provost for Research](#)

[Villanova Institute for Research and Scholarship](#)

[Office of Grants and Contracts](#)

[Corporate and Foundation Relations](#)

[Office of Research Protections](#)

[University Compliance Office](#)

[Center for Research and Fellowships](#)

[Environmental Health and Safety](#)

[Office of the Vice President and General Counsel](#)

[University IT \(UNIT\)](#)

2:00– 3:15 p.m.

Session 2. Blackboard LMS for Course Organization, Engagement, and Assessment: Open Lab

Bartley Hall, Room 3040

Ankit Desai, Director, Learning Technologies and Colleagues, [UNIT-IT](#)

[Link to register by Mon., August 14 at the latest](#)

Please bring your syllabus and other course materials (e.g., assignments, tests, rubrics, discussion questions) in digital form. Also, bring your own laptop, if possible.

Session 3. Syllabus Refinement with Learning-Centered Focus

Bartley Hall, Room 3068

Gabriele Bauer and Stefan Perun, VITAL

[Link to register by Mon., August 14 at the latest](#)

Please bring two print copies and/or digital version of a syllabus of a course that you will be teaching in the fall semester for discussion and review.